



EDWARD-DEAN MUSEUM & GARDENS

A Division of the Riverside County Economic Development Agency



Event Application

Today's Date: _____

Event Date: _____

Event Start Time: _____

Event End Time: _____

Location of **Ceremony**: Koi Pond/Lawns Gazebo/Lawns Legacy Garden

Location of **Reception**: Cultural Arts Community Building (Kay Building) Pavilion

Estimated Attendance: _____

Type of Event: _____

Bride: _____

Groom: _____

Email: _____

Email: _____

Address: _____

Address: _____

City: _____ Zip: _____

City: _____ Zip: _____

Home Number: _____

Home Number: _____

Cell Phone: _____

Cell Phone: _____

Contact Person: _____
(Other than Bride & Groom)

Email: _____

Home Number: _____

Cell Phone: _____

Basic Fees: (Saturday) (Midweek)

Venue Rental Fee \$2875 \$2125

Fee Includes:

- Venue Rental
- Deposit to secure the date
- Dance Floor
- 2 Security Guards
- Setup/Clean-up

Optional Services:

Wedding Day Coordinator \$250 - \$850

Will Alcohol Be Served? Y N

(Licensed Bartender Required)

Will Food Be Served? Y N

***A \$500 non-refundable deposit is required to book a date. This deposit is included in your venue rental fee.**

***General Liability Insurance is required in the amount of \$1,000,000 through Risk Management, County of Riverside.** (See item eleven (11) on the Facility Rental Guidelines.)

Fee is \$176.15 with alcohol or \$116.15 without alcohol.

Additional Information: _____

Applicant's Signature

Date

9401 Oak Glen Road, Cherry Valley, CA 92223-3799 ♦ Telephone 951.845.2626 ♦ Facsimile 951.845.2628